

Three options and Legal documents required for Registration of a Company in the Dubai Airport Free Zone (DAFZA)

Option 1: Branch Company

Document Required

1. Original Certificate of Registration OR Original Certificate of Incorporation of the Mother Company (Notarized).
2. Original Certificate of Good Standing of the Mother Company (Notarized).
3. Memorandum & Articles of Association of the Mother Company (Notarized).
4. Board Resolution calling to establish a branch in DAFZA and guarantee full financial commitment for their DAFZA Operation (Notarized).
5. Appointment of Manager (Notarized).
6. Valid Manager's Passport Copy.
7. Manager's Power of Attorney (Notarized).
8. Specimen of Manager's Signature (Notarized).

Share Capital & Registration FEE

- No Capital share required

Formation Time

3 to 4 weeks

Option 2: Free Zone Establishment (FZE)

Document Required

a) Individual

1. Applicant's personal details / profile (Notarized).
2. Specimen of Applicant's Signature (Notarized) & Valid passport copy.
3. Original No- Objection Letter from present sponsor (only for non U.A.E. Nationals).
4. Present Sponsor Passport Copy.
5. Original Banker's reference.
6. Appointment of Manager (Notarized & Attested).
7. Valid Manager's Passport Copy.
8. Manager's Power of Attorney (Notarized & Attested).
9. Specimen of Manager's Signature (Notarized).
10. Appointment of Director (Notarized & Attested), Specimen of his / her Signature (Notarized) & Valid Passport Copy.
11. Appointment of Secretary (Notarized & Attested), Specimen of his / her Signature (Notarized) & Valid Passport Copy.
12. Appointment of Negotiator or Legal Representative, Power of Attorney & Specimen of his / her Signature (Notarized).

b) Non - Individual

1. Original Registration Certificate OR Original Certificate of Incorporation of the Mother Company (Notarized & Attested).
2. Original Certificate of Good Standing of the Mother Company (Notarized & Attested).
3. Memorandum & Articles of Association of the Mother Company (Notarized & Attested).
4. Board Resolution calling to establish an Establishment in DAFZA and guarantees full financial commitment for their DAFZA Operation (Notarized & Attested).
5. Appointment of Manager (Notarized & Attested).
6. Valid Manager's Passport Copy.
7. Manager's Power of Attorney (Notarized & Attested).
8. Specimen of Manager's Signature (Notarized).
9. Appointment of Director (Notarized & Attested), Specimen of his / her Signature (Notarized) & Valid Passport Copy.
10. Appointment of Secretary (Notarized & Attested), Specimen of his / her Signature (Notarized) & Valid Passport Copy.
11. Appointment of Negotiator or Legal Representative, Power of Attorney & Specimen of his / her Signature (Notarized).

Option 3: Free Zone Company (FZCO)

Document Required

a) Individual

1. Applicant's personal details / profile (Notarized).
2. Specimen of Applicant's Signature (Notarized) & Valid passport copy.
3. Original No Objection Letter from present sponsor (only for non U.A.E. Nationals)
4. Present Sponsor Passport Copy.
5. Original Banker's reference.
6. Appointment of Manager (Notarized & Attested).
7. Valid Manager's Passport Copy.
8. Manager's Power of Attorney (Notarized & Attested).
9. Specimen of Manager's Signature (Notarized).
10. Appointment of Director (Notarized & Attested), Specimen of his / her Signature (Notarized) & Valid Passport Copy.
11. Appointment of Secretary (Notarized & Attested), Specimen of his / her Signature (Notarized) & Valid Passport Copy.
12. Appointment of Negotiator or Legal Representative, Power of Attorney & Specimen of his / her Signature (Notarized).
13. A letter showing the total capital of the company and the share of each partner in the capital (Notarized).

b) Non - Individual

1. Original Certificate of Registration OR Original Certificate of Incorporation of the Mother Company (Notarized & Attested).
2. Original Certificate of Good Standing of the Mother Company (Notarized & Attested).
3. Memorandum & Articles of Association of the Mother Company (Notarized & Attested).
4. Board Resolution calling to establish FZ Company in DAFZA, shows the total capital of the company & the share of each partner in the capital and guarantees full financial commitment for their DAFZA Operation (Notarized & Attested).
5. Appointment of Manager (Notarized & Attested).
6. Valid Manager's Passport Copy.
7. Manager's Power of Attorney (Notarized & Attested).
8. Specimen of Manager's Signature (Notarized).
9. Appointment of Director (Notarized & Attested), Specimen of his / her Signature (Notarized) & Valid Passport Copy.
10. Appointment of Secretary (Notarized & Attested), Specimen of his / her Signature (Notarized) & Valid Passport Copy.
11. Appointment of Negotiator or Legal Representative, Power of Attorney & Specimen of his / her Signature (Notarized).