



Three Options and Legal documents required for Registration of a Company in the Dubai Studio City

Option 1: Branch Company

Document Required

The registration of your Branch office requires that the legal documents submitted meet the criteria detailed below. By ensuring that your legal documents comply without requirements, you allow us to serve you more efficiently. All legal documents presented must be in English or Arabic, or legally translated into English or Arabic.

1. Application for License
2. Original Board Resolution of the Parent Company - on company letterhead, 2 copies and stating the following:
 - a. Calling for the establishment of a Branch in Dubai Studio City.
 - b. Guaranteeing full financial responsibility of the Branch
 - c. Appointing Manager and assigning Power of Attorney for Manager (please state the Manager's full name as in the passport, nationality and passport number). A No Objection letter is required from the local sponsor if the Manager has UAE residence visa.
 - d. Appointment of the Negotiator or Legal Representative (optional)

For foreign companies the Board Resolution must be signed by the parent company's "official signatory", Notarized by the Ministry of Foreign Affairs in the country of origin and Legalized in the resident or nearest UAE embassy. Only Notarization by the court is applicable for local companies.

Please ensure that names appearing in the Resolution are as they appear in the attached legal documents and in the respective passport.

3. Business Plan
4. Legal Documents of the Parent Company
 - a. Original Certificate of Registration of the Company*
 - b. Original Certificate of Good Standing of the Company (issued not more than 6 months from date of application)
 - c. Original Memorandum and Articles of Association*

* Copies will be accepted if they are Notarized. All documents should be either in Arabic or English. Documents in any other language must be accompanied by English or Arabic translation certified in the resident UAE embassy.

If these documents do not state the names of Directors, Company Officers and Official Signatories please submit additional documents verifying this information – generally the official "company register".

5. Valid passport copy (send as electronic copies) - must be clear/ complete and passports should be valid for a minimum of 6 months
 - a. of the Manager
 - b. of the "Official Signatory"
 - c. of the Negotiator / Legal Representative if applicable
6. Specimen signature – A form is available for your use 3
 - a. of the Manager
 - b. of the "Official Signatory" of the parent company
 - c. of the Negotiator / Legal Representative if applicable

Please ensure that all names mentioned on this form are as they appear in the passport. If this form is not signed in the presence of a DSC representative it must be notarized.

Share Capital

- No shared Capital required

License & Registration Fee

- License Fee
 - Broadcasting(TV & Radio Station) - AED 25,000/-
 - Broadcasting(TV & Radio Network) - AED 40,000/-
 - Other - AED 15,000/-
- Registration Fee - AED 3,500/- (One time)



Option 2: FZ LLC (Natural Person(s))

Document Required

The registration of a Free Zone Limited Liability Company requires that the legal documents submitted meet the criteria detailed below. By ensuring that your legal documents comply with our requirements, you allow us to serve you more efficiently.

1. Application for Registration – this form should be typed

So as to avoid delays in processing, please ensure that all names mentioned on this form are as they appear in the passports and on all other legal documents being submitted.

2. Application for License

3. Original Resolution – on plain paper, 2 copies stating the following:

a. Calling for the establishment of a FZ LLC in Dubai Studio City.

b. Appointing Manager and assigning Power of Attorney for Manager and Directors (if applicable)

(please state the Manager's full name as in the passport, nationality and passport number). A No Objection letter is required from the local sponsor if the Manager has UAE residence visa.

c. Indicating paid up capital and the share allocation between the shareholders

d. Appointment of Directors (if applicable)

If this Resolution is not signed in the presence of DSC Representative it must be notarized. The Resolution must be in English or Arabic, or legally translated into either English or Arabic.

Please ensure that names appearing in the Resolution are as they appear in the Application for Registration and in the respective passport.

A specimen resolution is available for your use.

4. Business plan

5. Valid passport copy (send as electronic copies) - must be clear/ complete and passports should be valid for a minimum of 6 months.

a. of the Manager

b. of the Shareholders & Directors

c. of the Negotiator / Legal Representative if applicable

In the event that the manager holds a UAE residence visa, a letter of no objection from the existing sponsor of the Manager is required. The letter of no objection must be signed by sponsor or his duly empowered signatory

6. Original Bank Reference Letter Bank for each Shareholder confirming the following:

a. Type of account & how long the account has been active

b. That the account has been conducted to the banks satisfaction

This letter must bear the stamp of the Bank. This letter should be issued for your personal account, not a company account on which you have signing authority. Bank statements are not required nor will they substitute for this letter.

7. Specimen signature - A specimen signature form is provided

a. of the Manager

b. of the Shareholders / Directors

c. of the Negotiator / Legal Representative if applicable

Please ensure that all names are as they appear in the passport.

8. No Objection from the local sponsor for using the same company name (if applicable)

Share Capital

- Minimum share capital
 - Broadcasting – AED 2,500,000/-
 - Production – AED 50,000/-

License & Registration Fee

- License Fee
 - Broadcasting(TV & Radio Station) - AED 25,000/-
 - Broadcasting(TV & Radio Network) - AED 40,000/-
 - Other - AED 15,000/-
- Registration Fee - AED 3,500/- (One time)



Option 3: FZ LLC (Corporate Person(s))

Document Required

The registration of a Free Zone Limited Liability Company requires that the legal documents submitted meet the criteria detailed below. By ensuring that your legal documents comply with our requirements, you allow us to serve you more efficiently.

1. Application for Registration – this form should be typed

So as to avoid delays in processing, please ensure that all names mentioned on this form are as they appear in the passports and on all other legal documents being submitted.

2. Application for License

3. Board Resolution of the Corporate Shareholder - on company letterhead, 2 copies and stating the following:

a. Calling for the establishment of a the FZ LLC in Dubai Studio City.

b. Appointing Board of Directors and Manager of the new entity and assigning Powers of Attorney. Please state the Manager's full name as in the passport, nationality and passport number. A No Objection letter is required from the local sponsor if the Manager has UAE residence visa.

c. Appointment of Directors (if applicable)

d. Indicating paid up capital and the share allocation between the shareholders

The Board Resolution must be Notarized if a local company and Legalized by the nearest UAE / GCC Embassy if not a local company. Ensure that the names appearing in the Resolution are as they appear in the attached legal documents and in the respective passport.

4. Business plan

5. Legal Documents of the Corporate Person – If these documents are not in English or Arabic they will need to be legally translated.

a. Original Certificate of Registration of the Company*

b. Original Certificate of Good Standing of the Company (issued not more than 6 months from date of application)

c. Original Memorandum and Articles of Association*

* Copies will be accepted if they are notarized by the Ministry of Foreign Affairs of the country in which they were issued as well as Legalized in the nearest UAE embassy. If these documents do not state the names of Directors, Company Officers and Official Signatories please submit additional documents verifying this information – generally the official “company register”.

6. Valid passport copy (send as electronic copies) - must be clear/ complete and passports should be valid for a minimum of 6 months.

a. of the Manager

b. of the Directors

c. of the “Official Signatory”

d. of the Negotiator / Legal Representative if applicable

In the event that the manager holds a UAE residence visa, a letter of no objection from the existing sponsor is required. The letter of no objection must be signed by the sponsor or his empowered signatory.

7. Specimen signature - A specimen signature form is provided

a. of the Manager

b. of the Directors

c. of the Negotiator / Legal Representative if applicable

Please ensure that all names are as they appear in the passport.

8. No Objection from the local sponsor for using the same company name (if applicable)

Share Capital

- Minimum share capital
 - Broadcasting – AED 2,500,000/-
 - Production – AED 50,000/-

License & Registration Fee

- License Fee
 - Broadcasting(TV & Radio Station) - AED 25,000/-
 - Broadcasting(TV & Radio Network) - AED 40,000/-
 - Other - AED 15,000/-
- Registration Fee - AED 3,500/- (One time)